

**MINUTES OF THE
PENNINE LANCS BUILDING CONTROL COMMITTEE**
Meeting held on Tuesday
20th June 2017 at
Burnley
@ 4.30 pm

<i>NAME</i>	<i>TITLE</i>	<i>COUNCIL</i>
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Environment	Burnley BC
Councillor Phil Riley	Executive Member for Regeneration	Blackburn BC
Nick Bargh	Head of Building Control	PLBC
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Ian Richardson	Director of Growth and Development	Blackburn BC

Item No.	Issue
1	Appointment of Chair and Vice Chair
	Councillor John Harbour was appointed as Chair, and Councillor Phil Riley was appointed as Vice Chair, of the Joint Committee for the 2017/18 Municipal Year.
2	Welcome and Apologies
	The Chair, Councillor John Harbour welcomed everyone to the meeting. Apologies were received from Mick Cartledge.
3	Minutes
	Minutes of the last meeting held on 1 st February 2017 were approved as a correct record.
4	Budget and Income Monitoring
	Purpose To provide the Joint Committee with Pennine Lancashire Building

	<p>Control 2016/17 out-turn figures and 2017/18 fee income monitoring information</p> <p>Reason for decision</p> <p>To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p> <p>Decision</p> <p>That the Pennine Lancashire Building Control 2016/17 out-turn figures and 2017/18 fee income monitoring information be noted.</p>
5	Performance Monitoring
	<p>Purpose</p> <p>To provide the Joint Committee with updated performance monitoring information to include the period January – May 2017.</p> <p>Reason for decision</p> <p>To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision</p> <p>That the Pennine Lancashire Building Control performance monitoring data provided be noted from January to May 2017.</p>
6	Dates and Times of Future Meetings
	<p>Decision</p> <p>It was agreed that future meetings will take place on Tuesdays at 4.30 pm as follows unless otherwise stated :</p> <p>5th September 2017 (Blackburn) 31st October 2017 (Burnley) 23rd January 2018 (Blackburn) 19th June 2018 (Burnley)</p>